

POLICY NUMBER G1

MARINA OFFICE HOURS  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The minimum the office should be attended is from 9.00am - 12.00 / 1.00pm - 4.00pm Monday to Friday.
2. It is not required that the office be open on Statutory Holidays.
3. The Manager or his/her representative should be in attendance during the specified Marina Office hours.

POLICY NUMBER G2

HOURS OF OPERATION  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The Marina shall be closed to members of the public between sunset and sunrise but Berth Licensees shall be entitled to 24hour access to their boats on such terms as the Society from time to time determines.

POLICY NUMBER 10

CALL OUTS TO THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The Manager or his/her representative to attend to situations only that involve the overall security or running of the marina.
2. It is not expected the Manager should be called out to attend to the needs of individuals, e.g. supply of fuel, late arriving visitors etc.

POLICY NUMBER 4

POWER CONNECTIONS  
as at July 08 Review.

The Management Committee reserves the right to change policies at any time.

1. As per regulations 97, 98 and AS/NZS 3004, vessels that have supply connected to fixed wiring on board must be connected via plugs and sockets that comply with IEC 60309 or AS/NZS 3112, and be rated at or above 15 amperes.  
Note - standard 3 pin 10 amp sockets as found on the service pillars do not meet these standards and are for short term use only.
2. The supply lead shall be in one continuous length (neither adapters nor joining plugs allowed) and in no case is the lead to be more than 25 meters long.
3. All vessel wishing to connect to the marina power via the fixed wiring on board must have either :
  - a. An electrical certificate of compliance no older than 4 years completed by the certified person that carried out the wiring work or,
  - b. After that period they shall display a current Electrical Warrant of Fitness.

Connection to fixed wiring on board a vessel is not permitted from the service pillar outlets.

4. The Power outlets on the service pillars in the marina are for short term use for the connection to a portable appliance e.g. a portable battery charger, or portable electric drill etc.  
Short term being defined as, for use when there is someone on the vessel, or normally no more than three days.  
Long term power use from service pillar outlets is not permitted.
5. If you do not have a permanent power connection but you wish to leave a power lead in when you are not on the boat, then you must inform the office.
6. The Marina Staff will unplug and roll up any cords that do not meet the Electrical Regulations or any service pillar connections the Marina office has not been informed of.
7. Requests for Permanent Power Outlets must be made to the Marina Society.
8. All work and material required to install Permanent Power Outlets will be at the Berth Owners expense.
9. The Society's preferred contractor to undertake any installation work on the Marina.
10. The maximum power available will be 16 amps unless otherwise agreed to by the Marina Society.
11. The usage will be charged to the Berth Owner as per the meter in the Permanent Power Outlet on the berth.
12. All berths are charged a Power Line & Availability fee which is fixed annually.

POLICY NUMBER G5

INSURANCE  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. All persons shall at all times keep all boats, craft, trailers, vehicles and other property owned or brought into the Marina by those persons fully insured whilst within the confines of, or near to, the Marina against loss or damage by fire, explosion, storm, tempest, typhoon, earthquake, accidental damage, burglary, act of God and all other usual maritime risks.

POLICY NUMBER G6

CONTROL OF BOATS, NOISE & STORAGE WITHIN THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. No person shall moor, sail or manoeuvre any boat in any manner which may create a danger, obstacle or inconvenience to other Marina users.
2. All persons responsible for any boat in the Marina shall ensure that all halyards, lines, ropes, rigging, sheets, fixtures and fittings are secured in such a way as to not create any noise.

POLICY NUMBER G7

SAFETY RESTRICTIONS  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The Berth Licensee shall not bring within the Marina or store on any Marina structure or in any area under the control of the Society any motor spirit, petroleum products, fuel, oil, liquefied petroleum gas, compressed natural gas, kerosene or goods of a similarly dangerous or similarly inflammable nature without the prior approval of the Society.
2. Nothing in the above shall prevent the Berth Licensee from carrying fuel in safe containers in quantities reasonably required for small outboard engines or stoves or oils etc reasonably required for the routine servicing of boats.
3. The Berth Licensee shall not carry out any refueling of any boat within the Marina other than at the fuel jetty from the Society's pumps unless otherwise directed by the Society.

POLICY NUMBER G8

BOATS FOR SALE, SIZE OF SIGNS, AND CHARGES  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. Any person of firm who wishes to sell boats be restricted to a recommended maximum size sign of 800mm X 600mm which is to be mounted on the boat.
2. There are to be no sandwich boards.
3. No extra rental to be payable by those using berths for boat selling purposes.

POLICY NUMBER G9

OPERATIONAL STAFF SPENDING AUTHORITY  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The Operational Staff have authority for purchases up to \$100.00 provided that:
  - (a) all purchase orders are recorded in the order book which is available for inspection.
  - (b) all expenditure is recorded in the regular written report.
2. All budgeted expenses should be covered in the Marina Budget.
3. The Operational Staff to inform the Management Committee of any situation where to his/her knowledge any budget item is inadequate or has been omitted.

POLICY NUMBER G10

Pollution  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. There shall be no discharge or disposal of any sewage, garbage, oil, fuel or other material into the Marina waters or on the Marina except into containers which may be provided for the purpose by the Society.
2. The Society shall not be under any obligation to provide such containers.

POLICY NUMBER G11

ALCOHOL WITHIN THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. No person shall consume alcoholic beverages within the Marina except on private vessels.

POLICY NUMBER G12

SWIMMING IN THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. There shall be no swimming, diving or engaging in any other underwater activities within the Marina.
2. The provisions of clause 1. shall not prohibit the underwater inspection or minor repairs of or to any boat in accordance with such reasonable directions from the Society. This does not extend to the cleaning of any boat underwater which is prohibited.

POLICY NUMBER G13

MEETING ROOM RENTING  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. All use of the Committee room should be referred to the Management Committee.
2. It is envisaged that the use of the Committee room other than normal Management Committee meetings would be for marine activities such as the sail training program, marine safety etc.
3. The rental rate for the Committee Room is at the discretion of the Committee. Normally this would be set at \$50.00 plus GST per day to cover the daily costs.

POLICY NUMBER G14

DOGS WITHIN THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. All dogs while within the Marina are to be on a suitable leash and under the control of their owner or person responsible for them.

POLICY NUMBER G15

CHILDREN WITHIN THE MARINA  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. Children under the age of twelve (12) years are not to enter the Marina unless accompanied by an adult.

POLICY NUMBER G16

SUPPORT OR DONATIONS TO OTHER ORGANISATIONS  
as at July 08 Review

The Management Committee reserves the right to change policies at any time.

1. The Management Committee is to represent the members of the Whitianga Marina Society in all matters pertaining to the Whitianga Marina business, Individual Management Committee members make their own decisions with respect to donations, support or opinions on all matters not directly concerning the Whitianga Marina.